



## CRITERIA FOR THE ALLOCATION OF TRAVEL GRANTS

### LACTLD WORKSHOPS

This document presents the criteria used for the allocation of travel grants for members' assistance to LACTLD workshops.

Under normal conditions LACTLD travel grants will **only comprise one of the following**: lodging expenses or return airfares from the home city/workshop destination/home city.

#### General criteria for applying for a LACTLD travel grant:

1. Up to day with membership dues. This requisite is essential for the reception of a travel grant.
2. Complete application form (see page 2) sent during the prescribed call for applications.
3. **In case of being awarded a Travel Grant, the applicant must bear in mind that this implies an obligation to be present during all sessions.**

#### Evaluation criteria:

- I. Technical & capacity building of human resources' justification for the application to the travel grant in order to attend the workshop. (Point 7 of the application form). 10 points
- II. Travel grants assigned to the same person in the past 3 workshops. 20 points. (Score obtained if no travel grants were granted to the same person during the past 3 workshops; otherwise zero points).
- III. Travel grants assigned to the same ccTLD during the past 3 workshops. 20 points. (Score obtained if no travel grants were granted to the same registry during the past 3 workshops; otherwise zero points).
- IV. Size of the registry<sup>1</sup>. Points ranging from 0 to 10 depending on the size. Top scores obtained by the smallest ccTLDs which apply for the travel grant, the rest will be proportionally assigned.

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<sup>1</sup> In terms of amount of domain names.



**TRAVEL GRANT LACTLD WORKSHOP  
APPLICATION FORM  
WORKSHOP \_\_\_\_\_**

1. ccTLD:
  
2. Name and Surname:
  
3. Email address:
  
4. Position at the ccTLD:
  
5. Requests support for: (mark one option in order of preference)
  - Accommodation [ ]
  - Flight [ ]

If accommodation is chose, would you be willing to share room?  
YES [ ] NO [ ]
  
6. Have you received a grant from LACTLD before? Please specify.
  
7. How do you think your presence will enrich the workshop?

**8. If selected, are you willing to make a presentation?**

Yes[  ]      NO [  ]

**9. If you answered yes to the question above, have you thought about a specific topic?**

**10. Please provide a brief justification for the motives for applying to this grant and what you wish to obtain by attending the workshop.**